

**CALIFORNIA-NEVADA-HAWAI'I DISTRICT**  
**Circle K International**

**2018-2019 District Board of Officers**  
**January District Board Meeting**  
**Sunday, January 27, 2018 at 1:00 PM**  
**Kiwanis Professional Development Center, Rancho Cucamonga, CA**

**Attendance**

Manuel Santiago, District Governor  
Wayne Cheng, District Secretary  
Shaira Ramirez-Santos, District  
Treasurer  
Joshua Ranario, Capital Lieutenant  
Governor  
Nicolas Wright, Central Coast  
Lieutenant Governor  
Mark Fernandez, Desert Oasis  
Lieutenant Governor  
Richard Tzul, Foothill Lieutenant  
Governor  
Alan Kwok, Golden Gate Lieutenant  
Governor  
Angela Lagrada, Magic Kingdom  
Lieutenant Governor  
Joshua Nepomuceno, Metro  
Lieutenant Governor

Jack Miao, Paradise Lieutenant  
Governor  
Jennifer Tai, Sunset Lieutenant  
Governor  
Jennifer Hoang, District Convention  
Chair  
Cecilia Nguyen, Fall Training  
Conference Chair  
Calvin Chau, Kiwanis Family and  
Foundation Chair  
Katelyn Duch, Member Recognition  
Chair  
Tommy Thach, Membership  
Development and Education Chair  
Jonathan Chu, Technology Chair  
Armando Velazquez, District  
Administrator

**Guests:**

Rocci Barsoti, CNH Kiwanis Governor  
Roy Talley, CNH Kiwanis Foundation  
President  
Bruce Hennings, Director of Service  
Leadership Programs  
Camille Goulet, Parliamentarian  
Grace Chi, Foothill Division Regional  
Advisor  
Don Hull, District Convention &  
Technology Advisor  
Scott Smith, Magic Kingdom Division  
Regional Advisor  
Yaret Casillas Smith, Assistant Magic  
Kingdom Division Regional Advisor

Ronald Liu, Desert Oasis Assistant  
Regional Advisor  
Max Rico, Subregion B International  
Trustee  
Daniela Lopez, Cal Poly Pomona  
Christina Lam, CSU Fullerton  
Ivan Hoz, CSU Fullerton  
Josephine Chau, CSU Fullerton  
Kathy Tran, CSU Fullerton  
Samuel Lee, CSU Fullerton  
David Su, Cypress College  
Dylan Huynh, Orange Coast College  
Johnny Le, Orange Coast College  
Kim Hinojos, Orange Coast College

Ngoc Nguyen, Orange Coast  
College

Yeonsoo Kim, Orange Coast College

Emily Reale, Pasadena City College

Jenny Koug, Pasadena City College

Angelica Ubungen, UC Riverside

## **Executive Summary**

The January 27, 2019 District Board Meeting was called to order at 1:30 PM by District Governor Manuel Santiago.

The Board approved to withdraw item D from the meeting agenda, which was the proposal for CNH Emblem Updates.

The 2019-2020 rotating District Fundraising Initiative was approved to be the Trevor Project.

The 2019-2020 District Service Initiative was approved to be Education.

The proposal for Central Coast realignment was approved to include Kiwanis Divisions 24 and 46.

The date and location for Crazy Kompetition for Infants North 2019 was approved to be October 12<sup>th</sup> at Tahoe Park.

The date and location for Crazy Kompetition for Infants South 2019 was approved to be October 19<sup>th</sup> at Ralph B. Clark Regional Park.

The District Board endorsed a proposal for a \$1 increase in District Membership Dues.

The proposal for the Magic Kingdom Name Change was approved with the new name, Citrus Division.

The date and location for Presidents' Retreat 2019 was approved to be July 21-23 at the French Gulch Campsite.

The date, budget, theme, and location for Spring Training Conference North 2019 was approved to be May 4<sup>th</sup> at UC Davis, with the theme of Office Supplies.

The date, budget, theme, and location for Spring Training Conference South 2019 was approved to be May 5<sup>th</sup> at CSU Fullerton, with the theme of Office Supplies.

The District Board members gave their reports.

The January 27, 2019 District Board Meeting was adjourned at 2:49 PM by District Governor Manuel Santiago.

## Minutes

- I. **Call to Order** – Manuel Santiago, District Governor
- II. **Flag Salute** – Hever Miranda, Service Chair
- III. **Opening Thoughts** – Joshua Nepomuceno, Metro Lieutenant Governor
- IV. **Introduction of Guests** – Wayne Cheng, District Secretary
  - A. Roy Talley, CNH Kiwanis Foundation President, was invited to speak to the District Board. He thanked the board for the cards that they receive after each meeting, and expressed his happiness with the work that we've done for our communities, emphasizing our contributions to the Pediatric Trauma Program this year. He reminds everyone that February 15<sup>th</sup> is the deadline for Foundation Scholarship applications.
  - B. Rocci Barsoti, CNH Kiwanis Governor, was invited to speak to the District Board. He states that everyone is making a difference, not only in our communities or the District but in the world, especially with projects like Project Eliminate.
  
- V. **Approval of Agenda**
  - A. District Governor Manuel Santiago entertained the motion to approve the agenda while removing item D, CNH Emblem Updates Proposal.

Moved by Magic Kingdom Lieutenant Governor Angela Lagrada, and seconded by Central Coast Lieutenant Governor Nicolas Wright.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.
  
- VI. **Approval of Minutes**
  - A. Friday, November 2, 2018 – District Board Meeting

M. Santiago entertained the motion to approve the minutes from the November 2, 2018 District Board Meeting.

Moved by N. Wright, and seconded by Desert Oasis Lieutenant Governor Mark Fernandez.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.
  
- VII. **Approval Items**
  - A. 2019-2020 District Fundraising Initiative – Shaira Ramirez-Santos, District Treasurer
    1. District Treasurer Shaira Ramirez-Santos explains that our District has three District Fundraising Initiatives, two of which are standing (Pediatric Trauma Program and Kiwanis Family House), but the third is rotating each year. The Finance and Fundraising Committee proposes three options: The Trevor Project, AIDS Healthcare Foundation, and the Water, Sanitation, and Hygiene Project. Her committee endorses the Trevor Project for the 2019-2020 rotating District Fundraising Initiative.

M. Santiago entertained the motion to approve the Trevor Project as the 2019-2020 rotating District Fundraising Initiative.

Moved by S. Ramirez-Santos, and seconded by Golden Gate Lieutenant Governor A. Kwok.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

- B. 2019-2020 District Service Initiative, Hever Miranda, Service Chair
1. District Service Chair, Hever Miranda, explains that the District Service Initiative is a District-wide effort that has members across California, Nevada, and Hawai'i work together to make a positive impact in our communities. The committee proposes four options: Education, Community Health and Health Disparities, Food Security, and Caring for our Creatures. The District Service committee endorses Education for the 2019-2020 District Service Initiative.

M. Santiago entertained the motion to approve Education as the 2019-2020 District Fundraising Initiative.

Moved by Paradise Lieutenant Governor Jack Miao, and seconded by M. Fernandez.

Motion passed.

9 Ayes (J. Ranario, N. Wright, M. Fernandez, R. Tzul, A. Kwok, A. Lagrada, J. Nepomuceno, J. Miao, J. Tai), 2 opposed (S. Ramirez-Santos, W. Cheng), 0 abstentions.

- C. Central Coast Realignment – Nicolas Wright, Central Coast Lieutenant Governor
1. Central Coast Lieutenant Governor, Nicolas Wright, explains that according to the District Operating Procedures, there are incorrect boundaries for the Central Coast Division. This proposal is to include Kiwanis Divisions 24 and 46 under Central Coast.

M. Santiago entertained the motion to approve the Central Coast Realignment.

Moved by N. Wright, and seconded by M. Fernandez.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

- D. CNH Emblem Updates – Ryan Hoang, Communications & Marketing Chair

This item was withdrawn from the agenda when the board approved the motion under "**V. Approval of Agenda**"

E. Crazy Kompetition for Infants North 2019 – Shaira Ramirez-Santos, District Treasurer

1. S. Ramirez-Santos explains that Crazy Kompetition for Infants is an event that raises money for the Pediatric Trauma Program, which reduces the amount of unintentional injury in kids under the age of 14. The Finance and Fundraising Committee proposes two options for the location: Tahoe Park, and North Laguna Park. The committee endorses Tahoe Park, since this event has been held there in the last several years. Additionally, the committee proposes Saturday, October 12 as the date for the event. This will give quarter schools more time with registration for their members.

M. Santiago entertained the motion to approve Tahoe Park as the location, and October 12 as the date for Crazy Kompetition for Infants North.

Moved by S. Ramirez-Santos, and seconded by N. Wright.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

F. Crazy Kompetition for Infants South 2019 – Shaira Ramirez-Santos, District Treasurer

1. S. Ramirez-Santos explains that Crazy Kompetition for Infants South has two options for location: Ralph B. Clark Regional Park, and Stanton Park. The Finance and Fundraising Committee endorses Ralph B Clark Regional Park, because there is more shade and seating. Additionally, the committee proposes Saturday, October 19 as the date for the event.

M. Santiago entertained a motion to approve Ralph B. Clark Regional Park as the location, and October 19 as the date for Crazy Kompetition for Infants South.

Moved by S. Ramirez-Santos, and seconded by M. Fernandez.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

G. District Membership Dues – Shaira Ramirez-Santos, District Treasurer

1. S. Ramirez-Santos explains that clubs currently pay a flat International fee and a District Membership fee. Right now, it's \$9 per member. To ensure that we are able to maintain the standards of our District, she proposes a \$1 increase to our membership dues to become \$10 per member. She explains that this increase in revenue will allow us to better support our clubs and members, and possibly provide a future for District expansion.

M. Santiago entertained the motion to endorse a \$1 increase in District Membership Dues.

Moved by S. Ramirez-Santos, and seconded by Magic Kingdom Lieutenant Governor, A. Lagrada.

A. Lagrada asks when this increase in dues would take effect if passed. S. Ramirez-Santos explains that the Kiwanis Policy Committee must review and approve it. Assuming it's approved, it would take effect by October 1, 2019.

Metro Lieutenant Governor Joshua Nepomuceno adds that this is a much needed proposal, as there hasn't been a dues increase in over 25 years.

Proposal endorsed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

H. Magic Kingdom Name Change – Angela Lagrada, Magic Kingdom Lieutenant Governor

1. A. Lagrada explains that the Magic Kingdom Division was originally named after the well-known Disneyland, but due to legal issues, they'll need to change their name for the following term. Their proposed options are: Magic Empire, Citrus, and Seaside. A. Lagrada endorses the name, "Citrus Division".

M. Santiago entertained the motion to approve the name "Citrus" to replace "Magic Kingdom".

Moved by A. Lagrada, seconded by J. Miao.

M. Fernandez asks for clarification on why the name Seaside wasn't endorsed. A. Lagrada explains that although Seaside was voted on by her members, not all members and clubs in her Division have a connection to Seaside. However, Citrus is an encompassing name for their Division.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

I. Presidents' Retreat 2019 – Manuel Santiago, District Governor

1. M. Santiago explains that Presidents' Retreat is a 3 day retreat where our District Leadership and Club Presidents come together to bond and learn how we can improve every individual club. The location for the last several years has been the French Gulch Campsite, and he would like to have it there again. He also proposes July 21-23, 2019 as the dates for the event.

M. Santiago entertained the motion to approve the location as the French Gulch Campsite, and the date as July 21-23, 2019 for

Presidents' Retreat 2019.

M. Santiago mentions that the July 2019 District Board Meeting will take place the weekend after Presidents' Retreat, if approved.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

- J. Spring Training Conference North 2019 – Cecilia Nguyen, Fall Training Conference Chair
1. Fall Training Conference Chair, Cecilia Nguyen, explains that Spring Training Conference is the first District event for the new Circle K term. It offers a wide range of workshops for new incoming officers. The first item in the proposal is the location, with the options being UC Davis and CSU East Bay. She endorses UC Davis for the location because the area is more centralized and accessible. The second item is the date. She proposes Saturday May 4 for the date of the event. The third item is the theme, with the options being: Office Supplies, Amusement Park, and Plants. She endorses Office Supplies as the theme. The final item is cost/budget, and she proposes to have early registration at \$5 and regular registration at \$7.

M. Santiago entertained the motion to approve UC Davis as the location for the event, Saturday May 4 as the date for the event, and the proposed cost and budget for the event.

Moved by N. Wright, and seconded by Capital Lieutenant Governor Joshua Ranario.

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

M. Santiago entertained the motion to approve Office Supplies as the theme for the event.

Moved by N. Wright, and seconded by J. Miao.

- K. Spring Training Conference South 2019 – Calvin Chau, Kiwanis Family & Foundation Chair
1. Kiwanis Family & Foundation Chair, Calvin Chau, reiterates what Spring Training Conference is, and explains that it's a transition event for a lot of new officers and club members. There are four items for approval, but he states that there needs to be an amendment to the proposed date so that they can avoid conflicts with Cal State final exams. The four items are the same as the proposal for Spring Training Conference North, with the exception being the location and date, which is proposed to be CSU Fullerton, and Sunday May 5, respectively.



M. Santiago entertained the motion to approve CSU Fullerton as the location for the event, Sunday May 5 as the date for the event, and the proposed cost and budget for the event.

Moved by S. Ramirez-Santos, and seconded by Sunset Lieutenant Governor Jennifer Tai.

Motion passed.

10 Ayes (J. Ranario, M. Fernandez, R. Tzul, A. Kwok, A. Lagrada, J. Nepomuceno, J. Miao, J. Tai, S. Ramirez-Santos, W. Cheng), 1 opposed (N. Wright), 0 abstentions.

M. Santiago entertained a motion to approve Office Supplies as the theme for the event.

Moved by A. Kwok, and seconded by J. Nepomuceno

Motion passed.

11 Ayes (unanimous), 0 opposed, 0 abstentions.

## **VIII. Board Reports**

### **A. Chair Reports**

1. Communications & Marketing Chair – Ryan Hoang
2. District Convention Chair – Jennifer Hoang
  1. J. Hoang, thanks the gallery for attending the meeting. Since the last District Board Meeting at Fall Training Conference, the District Convention committee has been working to launch the convention website. She reminds everyone that a lot of deadlines are coming soon. February 15<sup>th</sup> is the due date for early registration. If there are any questions about deadlines or registration, reach out to Jennifer or anyone on her committee.
3. Fall Training Conference Chair – Cecilia Nguyen
  1. C. Nguyen, states that since the last District Board Meeting, the annual Fall Training Conference was hosted, and her committee had debrief meetings to talk about accomplishments and potential areas of improvement. They are currently compiling documents to pass on to the next committee.
4. Kiwanis Family and Foundation Chair – Calvin Chau
  1. C. Chau, explains that his committee hosted a Kiwanis Family activity at Fall Training Conference, and that November was the Kiwanis Family Month. His committee also hosted a webinar on Interacting with other Student Leadership Programs. The Kiwanis Family map was updated and can be found on the District website. He's

currently preparing for Kiwanis mid-year South tabling.

5. Member Recognition Chair – Katelyn Duch
  1. K. Duch, states that since the last District Board Meeting in November, the Member Recognition committee held a successful fashion show at Fall Training Conference. She reminds everyone that the majority of District Awards are due on March 1<sup>st</sup>. There was a webinar about them on Wednesday. Her committee has been maintaining Member Recognition posts every Monday. She states that the February nomination form will be closing very soon, and that you can nominate up to for members from your division. They are working on February Member Recognition Mondays, and planning for the end of the term.
  
6. Membership Development & Education Chair – Tommy Thach
  1. T. Thach, had his committee work very hard on the final round of the District pen-pal system, Sunny Buddies. Signups have been closed, and pairings will be released next week. His committee has also been running webinars and collaborating with the Communications & Marketing Committee for resources on event planning and club building. They're still looking for more mentors for the mentorship system, and members to host webinars as well.
  
7. Service Chair – Hever Miranda
  1. H. Miranda, states that since the November Board Meeting at Fall Training Conference, they held successful tabletop service events, edited the service database to prepare for publishing. His committee is preparing for a successful District Convention workshop and tabletop service opportunity. He is planning to publish more final resources at the end of the term.
  
8. Technology Chair – Jonathan Chu
  1. J. Chu, states that his committee presented a webinar on Building and Maintaining Club Websites. He is also preparing a mobile application for District Convention, which has been going well. His committee has also been working with District Secretary Wayne Cheng to replace and improve the current Monthly Report Form system.

B. Lieutenant Governor Reports

1. Capital – Joshua Ranario
  1. J. Ranario states that UN Reno hosted the November Divisional Council Meeting after Fall Training Conference, with 68 members participating in a morning Divisional Service and Social. He has also been attending New Member Installation banquets. Sacramento State University hosted the December Divisional Council Meeting with 78 members in attendance. Capital had 32 members attend

Pasadena City College's Go West, and 60 members attend UC Riverside's annual Kids Rock Concert. At the last Divisional Council Meeting, they had 45 members attend. He is planning to have one on ones for anyone who is looking to run for District office. His Divisional Service Chair hosted a 24 hour service marathon. The March Divisional Council Meeting will be held on March 30<sup>th</sup>, and will be led by the incoming Lieutenant Governor. Elections and Nominations will be happening throughout February in various clubs.

2. Central Coast – Nicolas Wright
  1. N. Wright states that right after Fall Training Conference, he hosted a November Divisional Council Meeting and Social, and he acquired two new Divisional Leadership Team officers for Spirit/Social and Technology. The Newsletter was released for Central Coast, and an online Divisional Council Meeting was held in January. CSU Channel Islands has been officially recognized as a club on campus, and is looking to get chartered in time for District Convention 2019.
3. Desert Oasis – Mark Fernandez
  1. M. Fernandez states that since the last District Board Meeting, Desert Oasis was able to bring 30-40 members to Fall Training Conference. The November Day of Awesomeness Day was hosted at UC Riverside, and Desert Oasis attended UC San Diego's annual Masquerade Ball. He went to UN Las Vegas for their Key to College, as well as their New Member Installation. He hosted an online Divisional Council Meeting in December, and at the end of 2018, he and his members attended Pasadena City College's Go West. He hosted the January Weekend of Awesomeness Weekend in conjunction with UC Riverside's Kids Rock Concert, and had a joint Divisional Council Meeting with Foothill Division. For the future, he will be having his February Weekend of Awesomeness Weekend with UN Las Vegas' Serenade on February 9<sup>th</sup>. The club at College of Southern Nevada is looking to get recognized on their campus as a club before going to Kiwanis. Desert Oasis is also having a Regional Service project in February and they're raising money for a grant to give to one member to pay for their trip to District Convention.
4. Foothill – Richard Tzul
  1. R. Tzul stated that 48 members from Foothill attended Fall Training Conference, and that his Divisional Service Project had 28 members in attendance. He hosted a Thanksgiving themed potluck and a holiday social with a gingerbread making contest and a white elephant gift exchange. The December Divisional Council Meeting was held at Pasadena City College's Go West. Foothill had a joint

Divisional Council Meeting with Desert Oasis the day after UC Riverside's Kids Rock Concert. Foothill will be volunteering at a food bank on February 9<sup>th</sup>. Phoenix café Night is a talent show fundraiser to raise money for the Kiwanis Family House. Desert Oasis, Magic Kingdom, and Metro are all approved to attend and perform. The talent can be anything as long as it's appropriate. Applications are out for performers, and the deadline to apply is February 2<sup>nd</sup>. The theme of the event is Hollywood. The new Executive Assistant for his Divisional Leadership Team is Jocelyn Zargoza. He will be hosting a webinar for any members that are interested in running for Lieutenant Governor.

5. Golden Gate – Alan Kwok
  1. A. Kwok stated that he hosted an Ice Skating Social and white elephant exchange during his December Divisional Council Meeting. Since a lot of schools in Golden Gate are semester schools, many presidents have been working on spring recruitment. In terms of reflection, they've been looking back on their terms to find areas of improvement for next year. Napa Valley College and Chabot college are looking to slowly rebuild through this spring semester. For top plans, he hopes to host numerous divisional events for the rest of the term. Saint Mary's College and Santa Rosa Junior College have been re-added to the Golden Gate family this year. In terms of helping the last two clubs, he hopes to help them send in the paperwork before the term ends.
6. Magic Kingdom – Angela Lagrada
  1. A. Lagrada stated that since the last District Board Meeting, Magic Kingdom won Penny Wars at Fall Training Conference, volunteered at the We Give Thanks food bank, Grandma's House of Hope, and had a variety of club hosted fundraisers and Key to College events. On their last Divisional Unity Day, people reflected on their terms. She held a series of President one on ones, and hosted the January Divisional Council Meeting. They also hosted a winter movie night fundraiser with 40 attendees. Members from Magi Kingdom attended Pasadena City College's Go West, UC San Diego's Masquerade Ball, and UC Riverside's Kids Rock Concert. She's planning to host office hours from now until District Convention for people interested in running for Lieutenant Governor. She is also planning to have Magic Kingdom Café Night and the February Divisional Council Meeting on the same day.
7. Metro – Joshua Nepomuceno
  1. J. Nepomuceno stated that he hosted an online Divisional Council Meeting in December, and had a January Divisional Service Project and Council Meeting yesterday.

UC Los Angeles' biggest event of the year, Pillow Fight, is back. The Metro, Magic Kingdom, and Foothill divisions were approved to attend, along with UC Riverside. He is hosting a Metro Candidacy/Insight webinar leading up to District Convention. There will be a Metro Trainer on April 6<sup>th</sup> and a banquet the week after. LA Harbor College and Dominguez Hills College is reactivating. He praises A. Lagrada for the strength to rename her Division.

8. Paradise – Jack Miao

1. J. Miao thanks everyone who attended UC San Diego's Masquerade Ball, and states that members from Paradise also attended UC Riverside's Kids Rock Concert. He has been working with his Divisional Service Chair to plan a service marathon, and announced that some members will be shaving their heads once they reach certain fundraising goals.

9. Sunset – Jennifer Tai

1. J. Tai stated that she hosted a Joint Divisional Key Club Event, a Key to College, and has been working with more community colleges. She also hosted a December Divisional Council Meeting/Service Project/Social. CSU Monterey Bay is starting to come out to more events. She's working on setting the groundwork for Santa Clara University and is looking for more members to restart the club at Stanford. 10 members from Sunset attended Pasadena City College's Go West, and UC Riverside's Kids Rock Concert. For upcoming events, there will be a Kiwanis Divisional Takeover, and the Divisional Service Chair has been working on a February Divisional Service Project.

C. Treasurer – Shaira Ramirez-Santos

1. S. Ramirez Santos stated that the Finance and Fundraising Committee hosted Feeding America Week, and Kiwanis Family House Week will be taking place from March 4<sup>th</sup> through March 9<sup>th</sup>. Kiwanis Family House is one of our District Fundraising Initiatives, which provides housing for families of patients who are staying at UC Davis Medical Center. She asks everyone to participate in the social media week in March. She will be releasing more resources and promotion for the Governor's Project, WASH.

D. Secretary – Wayne Cheng

1. W. Cheng stated that the Laws & Regulations Committee hosted the Elections Webinar in December, which covered both perspectives of hosting club elections and running for office as a general member. He is also collaborating with the Technology Committee for a full revamp of the District's reporting system for the upcoming term.

E. Subregion B International Trustee – Max Rico

1. M. Rico thanks everyone for all of their hard work throughout the term. He states that the International Council Meeting is coming up tomorrow, and that the Winter International Board Meeting will be in Orlando, Florida. They will be discussing topics such as Trustee System Updates, Fees Structure, WASH updates, etc. If anyone is interested in running for International office, he is open to one on ones at any time. He invites everyone to join the first ever Subregion B Council Meeting in February. Registration for International Convention will be opening in March 1<sup>st</sup>, with three tiers of registration. The event will be from June 26-29 in Florida.
- F. Director, Service Leadership Programs – Bruce Hennings
1. B. Hennings thanks the guests for attending today, and thanks C. Nguyen for hosting a great Fall Training Conference. He is looking forward to working with J. Hoang for District Convention. He reminds everyone to register, and also to apply for scholarships and vouchers.
- G. District Administrator – Armando Velazquez
1. A. Velazquez thanks all the guests in attendance, and reminds everyone to submit scholarship applications. He is happy to keep hearing about clubs that are chartering, forming, and reactivating, and asks those clubs to please send him the paperwork for final review before going to International, since it sometimes takes them a while to process the forms. Some Kiwanis Committee members brought up the idea to have a separate Event Request Form for Circle K only, and it might be a possibility. The District Board had a very productive weekend, and he is looking forward to seeing how we finish out the term. The Candidates' Education Session South will be held on February 23<sup>rd</sup> at the Kiwanis Professional Development Center, and Candidates' Education Session North will be held on February 24<sup>th</sup>, likely at UC Berkeley. He thanks everyone who participated this weekend, especially Ronald Liu for his presentation.
- H. District Governor – Manuel Santiago
1. M. Santiago states that he's been attending club-led large scale events, such as UC Riverside's Kids Rock Concert, UC San Diego's Masquerade Ball, and Pasadena City College's Go West. He attended the Kiwanis Rose Float events around the new year, and the International President luncheon.
  2. Since it's elections season, he urges everyone to please listen to each candidate thoroughly and to respect them. He encourages everyone to attend Candidates' Education Session to learn more about being on District Board. He will be planning more for WASH since March is March Water Madness Month, so our District Board will be doing challenges. He thanks everyone for coming to the January District Board Meeting.

## **IX. Past Events**

- A. Fall Training Conference 2018 – Cecilia Nguyen, Fall Training Conference Chair
  - 1. C. Nguyen and the Fall Training Conference Committee successfully hosted their event, with over 650 members in attendance. The CNH Key Club and KIWIN's District Governors attended. They did a lot to promote the event using publicity kits that were released to club officers. During the event, they implemented a great theme, nice decorations, and a new valued member mixer and reception activity at dinner. It gave a lot of returning members the opportunity to reflect. They revamped a lot of team activities which had a lot of positive results. She hopes that everyone who attended Fall Training Conference enjoyed their experience this year. She thanks the Fall Training Conference committee and District Board for being such a great help all the time.

**X. Upcoming Events**

- A. District Convention 2019 in Riverside, CA – March 22-24, 2019
  - 1. J. Hoang stated that early registration for District Convention has already begun, and that there are lots of things for members to participate in. The Talent Show application deadline is coming up soon on February 1<sup>st</sup>, and people can apply to join the Media Team by February 2<sup>nd</sup>. There's also House of Delegates, Workshops, Professional Expo, etc. Early registration is due by February 15<sup>th</sup>, and regular registration is due by February 22<sup>nd</sup>.

**XI. Announcements**

**XII. Closing Thoughts** – Jennifer Hoang, District Convention Chair

**XIII. Adjournment** – Manuel Santiago, District Governor 2:49pm