

CALIFORNIA-NEVADA-HAWAI'I DISTRICT
Circle K International

2018-2019 District Board of Officers
July District Board Meeting
Sunday, July 29, 2018 at 1:00 PM
Kiwanis Professional Development Center, Rancho Cucamonga, CA

Attendance

Manuel Santiago, District Governor
Wayne Cheng, District Secretary
Shaira Ramirez-Santos, District
Treasurer
Joshua Ranario, Capital Lieutenant
Governor
Nicolas Wright, Central Coast
Lieutenant Governor
Mark Fernandez, Desert Oasis
Lieutenant Governor
Richard Tzul, Foothill Lieutenant
Governor
Alan Kwok, Golden Gate Lieutenant
Governor
Angela Lagrada, Magic Kingdom
Lieutenant Governor
Joshua Nepomuceno, Metro
Lieutenant Governor

Jack Miao, Paradise Lieutenant
Governor
Jennifer Tai, Sunset Lieutenant
Governor
Ryan Hoang, Communications &
Marketing Chair
Andy Nguyen, District Convention
Chair
Cecilia Nguyen, Fall Training
Conference Chair
Calvin Chau, Kiwanis Family and
Foundation Chair
Katelyn Duch, Member Recognition
Chair
Tommy Thach, Membership
Development and Education Chair
Jonathan Chu, Technology Chair
Armando Velazquez, District
Administrator

Guests:

Don Hull, District Convention Advisor
Camille Goulet, Parliamentarian
Scott Smith, Magic Kingdom
Regional Advisor
Yaret Smith, Assistant Magic
Kingdom Regional Advisor
Patty Ryder, Paradise Regional
Advisor
Maria Garcia Barajas, Metro
Regional Advisor
Garvey Su, Member Recognition
Advisor

Raphael John Pacquing, CSU
Fullerton
Ivan Hoz, CSU Fullerton
Christina Lam, CSU Fullerton
Mike Hayes, CSU Fullerton
David Su, Cypress College
Katelyn Ung, Cypress College
Russel de los Reyes, Cypress College
Alvin Nguyen, Irvine Valley College
Dylan Huynh, Orange Coast College
Johnny Le, Orange Coast College
Ivy Dang, Orange Coast College
Johnny Le, Orange Coast College

Katherine Hoang, Orange Coast
College
Yeonsoo Kim, Orange Coast College
Ngoc Nguyen, Orange Coast
College
Anne Le, Orange Coast College
Steven Ly, Orange Coast College
Francis Tran, Orange Coast College
Jenny Koug, Pasadena City College
Ryan Tan, Pasadena City College
Amanda Liao, Pasadena City
College
Aaron Lee, Pasadena City College
Vincent Chuong, Pierce College
Ana Chavez, UC Berkeley
Kristen Nguyen, UC Irvine
Chris Tran, UC Irvine
Kevin Nguyen, UC Los Angeles
Calvin Ly, UC Los Angeles
Alex Kwong, UC Los Angeles
Michael Christensen, UC San Diego
Vanissa Tsang, UC San Diego
Marné Amoguis, UC San Diego
Aaron Zepeda, UC San Diego
Jonash Poyaoan, UC Santa Cruz

Executive Summary

The July 29, 2018 District Board Meeting was called to order at 1:00 PM by District Governor Manuel Santiago.

The Board approved to withdraw items L and M from the meeting agenda, which were the proposals for Recruitment Retention & Recognition Week and Service Unity Week/Day.

The 2018 CNH Circle K Week was approved with the date planned for the first week of September.

The 2018 CNH Kiwanis Family Month was approved as November.

The 2018 Crazy Kompetition for Infants, North location at Tahoe Park and budget were approved.

The 2018 Crazy Kompetition for Infants, South location at Ralph B Clark Regional Park and budget were approved.

The District Awards proposal was approved. Some notable changes include the addition of the Platinum tier to tier-based awards, changes to the Mei Po Wong Overall Service award, the removal of the Oratorical Contest, and the addition of the Outstanding District Committee Member award.

The 2019 District Convention Budget and Theme proposals were approved with Farm as the theme. Compared to last year, all registration costs will increase by \$5 to accommodate for meals and audio/visual technology.

The 2018 Fall Training Conference Budget and Theme proposals were approved with Grocery Store as the theme. Compared to last year, registration will increase by \$5 to accommodate for various line items.

The Membership Recognition Program proposal was approved with the replacement of the Circle K (CK) tag with the Alumni (AL) tag, and an increase in requirements for the Membership Recognition Program.

The 2018 PTP Week was approved with the date planned for the second week of October.

The updated 2018-2019 District Board Goals were approved.

The District Board members gave their board reports.

The July 29, 2018 District Board Meeting was adjourned at 2:49 PM by M. Santiago.

Minutes

- I. **Call to Order** – Manuel Santiago, District Governor – 1:00 PM
- II. **Flag Salute** – Joshua Ranario, Capital Lieutenant Governor
- III. **Opening Thoughts** – Jennifer Tai, Sunset Lieutenant Governor
- IV. **Introduction of Guests** – Wayne Cheng, District Secretary

V. **Approval of Agenda**

District Governor Manuel Santiago entertained the motion to approve the agenda while removing items L, Recruitment Retention & Recognition Week Proposal, and item M, Service Unity Day/Week Proposal.

Moved by Metro Lieutenant Governor Joshua Nepomuceno, and seconded by Paradise Lieutenant Governor Jack Miao.

Motion passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

VI. **Approval of Minutes**

A. Sunday, April 22, 2018 – District Board Meeting

M. Santiago entertained the motion to approve the minutes from the April 22, 2018 District Board meeting, with a revision to the attendance to add Armando Velazquez.

Moved by District Secretary Wayne Cheng, and seconded by Foothill Lieutenant Governor Richard Tzul.

Motion passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

VII. **Approval Items**

A. CNH Circle K Week – Ryan Hoang, Communications & Marketing Chair & Tommy Thach, Membership Development & Education Chair

Communications & Marketing Chair Ryan Hoang and Membership Development & Education Chair Tommy Thach explain that CNH Circle K Week takes place in September with the purpose of increasing exposure for the club, and allows members to reminisce on their memories. They elaborated on the social media activities that would be occurring each day of the week.

M. Santiago entertained a motion to approve the CNH Circle Week.

Moved by Desert Oasis Lieutenant Governor Mark Fernandez, and seconded by District Treasurer Shaira Ramirez-Santos.

Motion passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

B. CNH Kiwanis Family Month – Calvin Chau, Kiwanis Family and Foundation Chair

Kiwanis Family and Foundation Chair Calvin Chau explains that November is internationally recognized as Kiwanis Family Month. CNH Circle K will be promoting Kiwanis Family Relations, by having themed activities and posts each week to increase member engagement throughout the month. Calvin briefly explains some of the themes, activities, point system, and prizes.

M. Santiago entertained a motion to approve the CNH Kiwanis Family Month.

Moved by Central Coast Lieutenant Governor Nicolas Wright, and seconded by J. Miao.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

C. Crazy Kompetition for Infants, North – Shaira Ramirez-Santos, District Treasurer

S. Ramirez-Santos explains that Crazy Kompetition for Infants North is an annual fundraiser to benefit the Pediatric Trauma Program, which is one of our District Fundraising Initiatives. The District Finance and Fundraising Committee preferred item 1, Tahoe Park, because it has been used for this specific event for the last two years and has ideal field space/parking.

M. Santiago entertained a motion to approve Tahoe Park as the location.

Moved by S. Ramirez-Santos, and seconded by Golden Gate Lieutenant Governor Alan Kwok.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

S. Ramirez-Santos shares the details for the two options for registration costs for the event, which are to maintain the same price or increase all of the attendance fees by \$1. The District Finance and Fundraising Committee endorse option 1 to maintain the same price.

M. Santiago entertained a motion to approve option 1 of the budget.

Moved by S. Ramirez Santos, and seconded by N. Wright.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

D. Crazy Kompetition for Infants, South – Shaira Ramirez-Santos, District Treasurer

S. Ramirez-Santos explains that Crazy Kompetition for Infants South is held the weekend after Crazy Kompetition for Infants North. She states that her committee has been researching parks in the last couple of months due to a booking for the usual location. William Mason Park and Orange Coast College were unable to be considered. The District Finance and Fundraising Committee endorses option 1, Ralph B Clark Regional Park, because it has ample space and a large shelter for workshops.

M. Santiago entertained a motion to approve Ralph B Clark as the location.

Moved by S. Ramirez-Santos, and seconded by Magic Kingdom Lieutenant Governor, Angela Lagrada.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

S. Ramirez Santos explains that the budget options will be the same as Crazy Kompetition for Infants North. The District Finance and Fundraising Committee endorsed option 1 to maintain the same price for attendees.

M. Santiago entertained a motion to approve option 1 of the budget.

Moved by S. Ramirez Santos, and seconded by N. Wright.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

E. District Awards Proposal – Katelyn Duch, Member Recognition Chair
District Member Recognition Chair, Katelyn Duch, explained that there are general changes to the dates and deadlines for awards, a transition from the previous District Service Initiative to the current one, and changes to grammar wording of questions.

M. Santiago entertained a motion to approve item 1, the General Changes for District Awards.

Moved by N. Wright, and seconded by Capital Lieutenant Governor Joshua Ranario.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

K. Duch explained that the Master Records Sheet was previously implemented for Club Officer awards, and that it can also be used for the

Interclub award.

M. Santiago entertained a motion to approve item 2, the Integration of the Master Records Sheet.

Moved by N. Wright, and seconded by M. Fernandez.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

K. Duch explains that currently, the awards that utilize tier-based scoring are the Mei Po Wong Overall Service Award, Outstanding Total Achievement Award, and each have three scoring divisions (Bronze, Silver, Gold). The District Member Recognition Committee is proposing a fourth division (Platinum), which would allow for more clubs to be recognized.

M. Santiago entertained a motion to adopt the Addition of the Platinum Division to Tier-Based Awards.

Moved by N. Wright, and seconded by J. Miao.

Motion Passed.

10 Ayes (J. Ranario, N. Wright, R. Tzul, A. Kwok, A. Lagrada, J. Nepomuceno, J. Miao, J. Tai, S. Ramirez-Santos, W. Cheng), 1 Opposed (M. Fernandez).

M. Santiago entertained a motion to add the Consideration of the Distinguished Club and Total Achievement Awards.

Moved by J. Miao, and seconded by N. Wright

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

K. Duch explains that with the addition of the Platinum Division for tier-based awards, her committee also proposes that the Distinguished Club and Outstanding Total Achievement awards add an extra membership total category to each award, so that more clubs can apply and be recognized. (Clubs with <40 members must earn at least 50%, Clubs with 41-70 members must earn at least 65%, and Clubs with >71 members must earn at least 80%)

M. Santiago entertained a motion to approve item 4, the changes to the Distinguished Club and Outstanding Total Achievement awards

Moved by S. Ramirez-Santos, and seconded by J. Miao.

N. Wright asks K. Duch about the reasoning for the jump in requirements

between Clubs with 41-70 members and clubs with more than 71 members.

K. Duch says that the reason for this is because the changes she proposed would accommodate for smaller clubs by bringing their requirements down.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

K. Duch explains that the Mei Po Wong Overall Service award is currently judged by hours per member. The Member Recognition Committee proposes to judge the award by total service hours, due to large clubs being at a disadvantage with inactive membership bases.

M. Santiago entertained a motion to approve item 5, the change to the Mei Po Wong Overall Service Award.

Moved by M. Fernandez, and seconded by N. Wright.

J. Miao asks K. Duch for clarification about whether this award will include the aforementioned Platinum Division.

K. Duch confirms that the Mei Po Wong Overall Service award will have the Platinum Division.

Motion Passed.

6 Ayes (N. Wright, J. Nepomuceno, J. Miao, J. Tai, S. Ramirez-Santos, W. Cheng), 5 Opposed (J. Ranario, R. Tzul, A. Kwok, A. Lagrada M. Fernandez).

K. Duch and the Member Recognition committee propose to remove the oratorical contest, due to a large decrease in applicants over the previous few years.

M. Santiago entertained a motion to approve item 6, which was the Removal of the Oratorical Contest.

Moved by S. Ramirez-Santos, and seconded by J. Miao.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

K. Duch and the Member Recognition committee propose the addition of a Distinguished District Committee member. She explains that there are over 80 members serving as District Committee officers, contributing a lot to our District. The award would mimic the formatting of the Distinguished Appointed Board Officer award.

M. Santiago entertained a motion to approve item 7, the Addition of the Outstanding District Committee Award.

Moved by J. Miao, and seconded by Sunset Lieutenant Governor, Jennifer Tai.

Motion Passed.

7 Ayes (J. Ranario, N. Wright, R. Tzul, A. Lagrada, J. Nepomuceno, J. Tai, W. Cheng), 4 Opposed (M. Fernandez, A. Kwok, J. Miao, S. Ramirez-Santos), 0 Abstentions

F. District Convention Theme Proposal – Andy Nguyen, District Convention Chair

District Convention Chair, Andy Nguyen, explains that District Convention is an annual gathering of our District's members to celebrate a successful year. The District Convention committee has three themes to propose; Farm Science, and Amusement Park, with Farm as their top choice.

M. Santiago entertained a motion to approve Farm as the theme for District Convention 2019.

Moved by N. Wright, and seconded by M. Fernandez.

Motion Passed.

8 Ayes (N. Wright, M. Fernandez, R. Tzul, A. Kwok, A. Lagrada, J. Nepomuceno, J. Miao, J. Tai), 3 Opposed (J. Ranario, S. Ramirez-Santos, W. Cheng), 0 Abstentions

G. District Convention Budget Proposal – Shaira Ramirez-Santos, District Treasurer

S. Ramirez-Santos proposes a change in both early and regular registration prices with an increase of \$5 each, to accommodate for increased costs for audio/visual technology, hotel charges, meals, etc.

M. Santiago entertained a motion to approve the District Convention 2019 Budget.

Moved by S. Ramirez-Santos, and seconded by N. Wright.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

H. Fall Training Conference Theme Proposal – Cecilia Nguyen, Fall Training Conference Chair

Fall Training Conference Chair, Cecilia Nguyen, explains that Fall Training Conference is an annual weekend conference, held at Old Oak Ranch,

where members can develop their leadership and fellowship. The Fall Training Conference committee has three themes to propose; Comic Book, Space, and Grocery Store, with Grocery Store as their preferred choice.

M. Santiago entertained a motion to approve Grocery Store as the theme for Fall Training Conference 2018.

I. Fall Training Conference Budget Proposal – Shaira Ramirez-Santos, District Treasurer

S. Ramirez-Santos explains that Fall Training Conference fees will also be increasing by \$5 for both early and regular registration, due to inevitable increased costs for several line items.

M. Santiago entertained a motion to approve the Fall Training Conference 2018 Budget.

Moved by S. Ramirez-Santos, and seconded by N. Wright.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

J. Membership Recognition Program Proposal – Katelyn Duch, Member Recognition Chair

K. Duch explains that the Membership Recognition Program is an individual recognition system that tracks members' hours throughout the year. Item 1 proposes a replacement of the Circle K (CK) tag with the Alumni (AL) tag, since there is a big similarity between the Circle K tag and the Interclub tag.

M. Santiago entertained a motion to approve item 1, Replace Circle K (CK) tag with Alumni (AL) tag.

Moved by M. Fernandez, and seconded by J. Miao.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

K. Duch states that the Member Recognition committee would like to increase two of the Membership Recognition Program requirements to emphasize Membership Development and Education in the District. They propose an increase of 1 Membership Development & Education event and 1 Alumni event across the board.

M. Santiago entertained a motion to approve item 2, the Additional Requirements Adjustment.

Moved by N. Wright, and seconded by M. Fernandez.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

- K. PTP Week Proposal – Shaira Ramirez-Santos, District Treasurer

S. Ramirez-Santos explains that the Pediatric Trauma Program (PTP) is one of our three District Fundraising Initiatives. The Finance and Fundraising committee proposed a PTP Week, which would spotlight the Pediatric Trauma Program to raise awareness through social media activities. This social media week would be co-hosted with CNH Key Club and KIWIN'S for collective support.

M. Santiago entertained a motion to approve the PTP Week.

Moved by S. Ramirez-Santos, and seconded by J. Nepomuceno.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

- L. Recruitment, Retention & Recognition Week – Katelyn Duch, Member Recognition Chair & Tommy Thach, Membership Development & Education Chair

This item was withdrawn from the agenda when the board approved the motion under "**V. Approval of Agenda.**"

- M. Service Unity Day/Week – Hever Miranda, Service Chair

This item was withdrawn from the agenda when the board approved the motion under "**V. Approval of Agenda.**"

- N. Updated 2018-2019 District Board Goals

W. Cheng read through the District Board Goals and Action plans for the 2018-2019 term.

M. Santiago entertained a motion to approve the Updated 2018-2019 District Board Goals.

Moved by W. Cheng, and seconded by J. Miao.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions

VIII. Board Reports

- A. Chair Reports

- 1. Communications & Marketing Chair – Ryan Hoang

- a. R. Hoang has appointed all of the members on the District Communications & Marketing committee, and they have begun working on their respective projects. The committee has released an external media outlet database for clubs to use. They have also been working on the District newsletter, the Sunburst, as well as the District YouTube channel, SunnyTV. The District blog, the Sunspot, is in the frameworks of being recreated.
 - b. The committee is also collaborating with the Membership Development & Education (MD&E) committee to plan CNH Circle K Week by working on press release manuals and publications manuals. They are also planning to host webinars in conjunction with the MD&E committee.

- 2. District Convention Chair – Andy Nguyen
 - a. A. Nguyen hosted his first in-person meeting in July to begin pre-planning for District Convention (DCON), and created documents and applications for the DCON website at the end of Fall Training Conference.
 - b. His committee has been working on themes, graphics, and logos, and will be starting on decorations and souvenirs now that the theme has been approved. Their second in-person meeting will be held at the Riverside Convention Center so that they can familiarize themselves with the venue.

- 3. Fall Training Conference Chair – Cecilia Nguyen
 - a. C. Nguyen and the Fall Training Conference (FTC) committee have been working on the theme, which was just approved. They will continue with their timeline for the creative aspects of FTC, such as the website, decorations, registration guides, and promotional videos.
 - b. She also explains that there will be returning member activities and a reception to provide an incentive for them. Overall, they are very excited for launch in September.

- 4. Kiwanis Family and Foundation Chair – Calvin Chau
 - a. C. Chau states that the Kiwanis Family Report Form has successfully established communication with representatives from clubs all over the District. His committee is currently reviewing the resources created by previous Kiwanis Family & Foundation committees, and they're planning to update those by September, in preparation for Kiwanis Family Month.
 - b. He also expresses that they are working closely with Key Club and KIWIN'S Kiwanis Family Chairs.

5. Member Recognition Chair – Katelyn Duch
 - a. K. Duch and the Member Recognition committee have created all of the necessary proposals, and are looking through the awards and Master Records Sheet to release as soon as possible.
 - b. They have begun releasing Member Recognition Mondays for the month of August. K. Duch asks members to nominate individuals from their division who have been active over the summer, so they can be recognized.
 - c. The Member Recognition committee has a webinar planned in August for the Membership Recognition Program and the Master Records Sheet, to review what it is and go over various changes.

6. Membership Development & Education Chair – Tommy Thach
 - a. T. Thach and the Membership Development & Education committee have released the District Pen-pal system, Sunny Buddies, and members are starting to do challenges.
 - b. The Membership Development & Education committee is finishing approvals for upcoming webinars, creating the database for professional development, and working on creating informational resources for clubs.

7. Service Chair – Hever Miranda
 1. N/A

8. Technology Chair – Jonathan Chu
 - a. J. Chu and the Technology committee have been working on several changes to the District website, such as recreating the resource center, which will be published in the following week.
 - b. They are also working on the Fall Training Conference website to prepare for launch in September.

- B. Lieutenant Governor Reports
 1. Capital – Joshua Ranario
 - a. J. Ranario has been providing many opportunities for service, leadership, and fellowship through appointing his Divisional Leadership Team, which consists of twelve members, and four committees. His fellowship co-chairs created an interclub buddy challenge to promote divisional unity.
 - b. He is currently reactivating a Circle K Club in Reno, Nevada, and hosting a training event for Lake Tahoe Community College.

- c. Moving forward, he is planning to provide future opportunities for divisional involvement, establish more divisional service projects, build upon professionalism with Presidents, and finalize dates for large-scale events such as Key to College and New Member Installation banquets. He is also planning to utilize social media on a larger scale.
- 2. Central Coast – Nicolas Wright
 - a. N. Wright and his Divisional Leadership Team have made new divisional cheers, a website, Instagram, and Twitter accounts. He hosted the Coastal Coolness on June 2nd at Cal Poly San Luis Obispo, and is currently chartering Moorpark College, CSU Channel Islands, and Merced College.
 - b. He also congratulates the immediate-past Central Coast Lieutenant Governor, Bill Truong, for winning the Distinguished Lieutenant Governor award at the Circle K International Convention.
- 3. Desert Oasis – Mark Fernandez
 - a. M. Fernandez explains that the Crafton Hill College President is excited for the new term, and that the College of Southern Nevada will be having Key Club members join in September.
 - b. He explains that UC Riverside and UN Las Vegas have been very active over the summer hosting multiple joint fundraisers to support K-Rock. Desert Oasis has had two Weekend of Awesomeness Weekends in April. The August Divisional Council Meeting will be held on August 18th.
 - c. He is planning implementing the WASH project, similarly to Paradise division. Nathan Heger has been appointed as the new Kiwanis Family Chair to help connect with more Kiwanis Clubs.
 - d. Overall, he is planning to attend all club rushes, attend Kiwanis Meetings and Divisional Council Meeting to connect with Kiwanians, implement the WASH Project, visit schools in Nevada, and finalize Fall dates for District and Divisional events.
- 4. Foothill – Richard Tzul
 - a. R. Tzul has appointed his Divisional Leadership Team, and they planned the first Divisional Service Project of the year to volunteer at a music festival. He also expresses that the online Divisional Council Meeting over the summer went very smoothly. The Divisional Leadership Team also hosted the Summer Games Social in July, which ran very well.

- b. The July Divisional Council Meeting was held at Pasadena City College with a 626 Night Market social and trainer. R. Tzul thanks Katelyn and Manuel for being workshop hosts at the trainer. He has started an Instagram account for Foothill, the Phoenix Pen Pal System, and an expanded Member Recognition Program.

- 5. Golden Gate – Alan Kwok
 - a. A. Kwok has found members to reactivate and recharter Napa Valley College, Los Medanos College, and University of San Francisco. He is hoping to reincorporate them into the division. He also co-hosted a joint Divisional Council Meeting with the Sunset division and had a Divisional Service Project with over eighty volunteers. His Dolores Park Picnic May Divisional Council Meeting had thirty attendees.

 - b. He is planning to host a trainer and Divisional Council Meeting in August, a Divisional Welcome Day, a September DCM, and have more visitations at Napa Valley College and Sonoma State University. He hopes to assist at-risk and rebuilding clubs.

- 6. Magic Kingdom – Angela Lagrada
 - a. A. Lagrada thanks the gallery for attending to support the board. She expresses that Magic Kingdom has had a few Divisional Service Projects over the Summer, like an orange grove restoration and a marathon. She and her Divisional Media Team have also started the Humans of Magic Kingdom blog to spotlight members and their stories.

 - b. She is started an interdivisional buddy competition, and hosted the Magic Kingdom trainer in May with about sixty members in attendance. She is currently working with her Divisional Leadership Team to create more new programs for her division and to revitalize old ones. She is planning to have a Divisional Unity Day in August for the Divisional Council Meeting. Lastly, she congratulates all of the Magic Kingdom members who received an award at the Circle K International Convention.

- 7. Metro – Joshua Nepomuceno
 - a. J. Nepomuceno has been setting a structure for the Metro division for resources and approvals. He and his Divisional Leadership Team have started the Metro Mingle, which is a weekly online hangout for Metro members. They have also implemented the Monster Union, which is a mentorship program.

 - b. He hopes to revitalize Los Angeles Harbor College with the incoming freshmen. For District Board and Metro, he invites everyone to future events and Divisional Council Meetings.

8. Paradise – Jack Miao
 - a. J. Miao began by giving a special thanks to J. Ranario and the Capital Division, who hosted a fundraiser to donate money towards relief efforts for the active volcano in Hawai'i. J. Miao and his Divisional Leadership Team have introduced the sister school system with San Diego and Hawai'i schools. They have also revamped their social media platforms, starting with Instagram.
 - b. He goes on to congratulate Esther Wang and Denny Cao for receiving the Distinguished Chair award at the Circle K International Convention. He explains that the Divisional theme for Paradise is "Kakou", a Hawai'ian proverb for inclusiveness. They have also started Paradise WASHED, where members can walk/run a 6K or donate \$6 to the WASH Project. J. Miao explains that UA West Oahu only needs ten members and a faculty advisor to be fully chartered, and that BYU Hawai'i is a potential charter in the future. He will be going on a Hawai'i visitation from August 6th through 13th.
9. Sunset – Jennifer Tai
 - a. J. Tai explains that the May Divisional Service Project was the Kiwanis Special Games, and that the June Divisional Council Meeting and Divisional Service Project was a joint beach event with Golden Gate. Her July Divisional Council Meeting was held in conjunction with the Kiwanis Car Show. She and her Divisional Leadership Team created a Pen Pal system for Divisional unity, and release a suggestion box for members to voice their opinions.
 - b. She also releases a biweekly newsletter for Kiwanis Family Chairs, and released a Divisional Newsletter to reveal their theme for the term. Her Member Recognition Chair has been revamping their recognition program to include Clubs, Members, and Officers of the month.
 - c. She expresses that Santa Clara University and CSU Monterey Bay are interested in rechartering their clubs, and that she is interested in chartering other clubs as well. She is planning to have more interclub events with Key Club and KIWIN'S, such as a Key to College in the Fall. She has been having weekly calls with her adviser, and is having one on ones with her Divisional Leadership Team and Club Presidents.

- C. Treasurer – Shaira Ramirez-Santos
 - a. S. Ramirez-Santos is currently working on event planning and outreach to provide resources for Club Treasurers and Fundraising Chairs regarding large scale fundraising/event planning, and fundraising for charity/administrative purposes.
 - b. She explains that Crazy Kompetition for Infants North and South, as well as PTP Week, are being planned at full force. She is hoping to release event details in late August.

- D. Secretary – Wayne Cheng
 - a. W. Cheng has appointed all of the members onto the District Laws & Regulations Committee, and they have began working on major summer projects like the Club Event Report Form Manual, and constructing the 2018-2019 Club Bylaws database. He also hosted one on ones with over 30 Club Secretaries in the Spring, and is planning to have more over the Summer.
 - b. He has also been sending out “Secretary Sunday” emails to update his Secretaries biweekly, and plans to update the Club Event Report Form and Monthly Report Form for greater clarification.

- E. District Administrator – Armando Velazquez
 - a. A. Velazquez thanks the gallery for driving out to Rancho Cucamonga for the meeting. He also thanks Golden Gate Regional Advisor, Joe Lee, and Parliamentarian Camille Goulet for providing workshops and a business etiquette session. He express that the District Board did a lot of critical thinking and reviewed all of the proposals over the weekend.
 - b. He explains that the Circle K International Convention was held earlier in July, and our District had twenty seven attendees alongside Key Club and KIWIN’S. He congratulates all of the individuals and clubs who were recognized at the convention, and congratulates Max Rico for becoming the Sub-Region B Trustee.
 - c. He states that the Kiwanis District Convention will be in a couple of weeks, and thanks Patti Ryder for being the designee for that event. Lastly, he wishes all of the clubs success in the Fall, and explains that this is the most important time of the year to recruit new members and grow.

- F. District Governor – Manuel Santiago
 - a. M. Santiago thanks the gallery for attending, even though the weather is very hot. He hopes that everyone has been staying hydrated and safe over the summer. He thanks

Kiwanis for allowing us to work at the District office. Ever since the District Officer Training Conference, the board has successfully held Spring Training Conference and appointed all of the District Committees.

- b. He attended the Circle K International Convention for the first time, and he says that it was a great eye-opener for him, and highly suggest that people attend next year's convention. Presidents' Retreat was very successful in terms of training Club Presidents, and he thanks everyone for supporting the WASH Project. He states that he and Paradise Lieutenant Governor, J. Miao, will be visiting Hawai'i from August 5th through 16th, and will attend the Kiwanis District Convention. He is excited for Crazy Competition for Infants North and South, as well as Fall Training Conference 2018.

IX. Past Events

- A. Circle K International Convention – Ivan Hoz, Onto International Convention Chair
 1. I. Hoz expresses his gratitude for all of the Circle K International Convention attendees. He lists out all of the awards recipients and clubs who were recognized, and states that there was a total of twenty four awards. He also went over the House of Delegates and explained which amendments passed, and that Max Rico was elected as our Sub-Region B Trustee.
 2. He explains that Circle K International Convention 2019 will be held in Florida, and Las Vegas the following year.
- B. CNH Circle K Presidents' Retreat – Ana Chavez, Presidents' Retreat Chair
 1. A. Chavez thanks Peter Yu, Jennifer Hoang, Samantha Ruiz, Diana Mora, and District Board for the assistance. She explains that although the weather conditions were tough, the event was well received by attendees.

X. Upcoming Events

- A. Fall Training Conference in Sonora, CA – November 2-4, 2018
 1. C. Nguyen shares that the Fall Training Conference committee has been working on themes and souvenirs for the official event launch. She reminds everyone that Fall Training Conference will take place from November 2nd to 4th at Old Oak Ranch in Sonora, California.

XI. Announcements

- A. M. Santiago thanks the gallery for attending and asks for members to help clean up the room.

XII. Closing Thoughts – Calvin Chau, Kiwanis Family and Foundation Chair

XIII. Adjournment – Manuel Santiago, District Governor – 2:49PM