

CALIFORNIA-NEVADA-HAWAI'I DISTRICT
Circle K International

2017-2018 District Board of Officers
January District Board Meeting
Sunday, January 28, 2018 at 9:00 AM
Kiwanis Professional Development Center, Rancho Cucamonga, CA

Attendance

Camille Goulet, District Administrator
Bruce Hennings, Director, Service
Leadership Programs
Lawrence Sahagun, District
Governor
Katelyn Duch, District Secretary
Ivan Hoz, District Treasurer
David Duy Ngo, Capital Lieutenant
Governor
Bill Truong, Central Coast Lieutenant
Governor
Max Rico, Desert Oasis Lieutenant
Governor
Diana Mora, Foothill Lieutenant
Governor
Ryan Tsao, Golden Gate Lieutenant
Governor
Manuel Santiago, Magic Kingdom
Lieutenant Governor
Joshua Nepomuceno, Metro
Lieutenant Governor

Jesus Aguilar, Paradise Lieutenant
Governor
Mark Catolos, Sunset Lieutenant
Governor
Jennifer Hoang, Communications
and Marketing Chair
Kim-Mai Hoang, District Convention
Chair
Lindon Tran, Fall Training Conference
Chair
Ana Chavez, Kiwanis Family and
Foundation Chair
Esther Wang, Member Recognition
Chair
Helen Nguyen, Membership
Development and Education Chair
Samantha Ruiz, Service Chair
Denny Cao, Technology Chair

Guests

Mark McDonald, Executive Director
and Secretary of the Cal-Nev-Ha
Kiwanis District
Margo Dutton, Cal-Nev-Ha Kiwanis
Foundation President
Don Hull, District Convention and
Technology Advisor
Josephine Chau, CSU Fullerton
Russel de los Reyes, Cypress College

David Su, Cypress College
Diego Arellano, Irvine Valley College
Ellie Bui, Irvine Valley College
Karl Yabes, Kiwanis Club of
Westminster
Donald Franks, UC Berkeley
Kristin Kim Nguyen, UC Irvine
Henry Casarez III, UC Riverside
Sabrina Yang, UC Riverside

Executive Summary

The January 28, 2018 District Board Meeting was called to order at 9:00 AM by District Governor Lawrence Sahagun.

The board approved the agenda with the amendment of removing approval item A, and they also approved the November 3, 2017 District Board Meeting minutes and December 3, 2017 Special District Board Meeting minutes.

The Amendments to the District Operating Procedures, which were the additions of the District Secretary duties under Governor and Secretary, changing Sunburst releases from every other month to seasonal, and removal of having a District Board Meeting at International Convention, were approved.

The District Fundraising Initiative for the 2018-2019 term, Feeding America, was approved.

The District Service Initiative for the 2018-2019 term, Helping Those with Disabilities, was approved.

The President's Retreat 2018 location, French Gulf Campsite, and amended date, July 13th to July 15th, were approved.

The Spring Training Conference North 2018 location at CSU East Bay and budget were approved. The theme will be board games.

The Spring Training Conference South 2018 location at Orange Coast College and budget were approved. The theme will also be board games.

The District Board members gave their reports.

Cal-Nev-Ha Kiwanis Foundation President Margo Dutton gave an announcement about scholarships provided by Kiwanis.

The January 28, 2018 District Board Meeting was adjourned at 10:28 AM by L. Sahagun.

Minutes

- I. **Call to Order** – Lawrence Sahagun, District Governor – 9:00 AM
- II. **Flag Salute** – Mark Catolos, Sunset Lieutenant Governor
- III. **Opening Thoughts** – Jennifer Hoang, Communications and Marketing Chair
- IV. **Introduction of Guests** – Katelyn Duch, District Secretary
- V. **Approval of Agenda**
District Governor Lawrence Sahagun entertained the motion to approve the agenda.

Moved by Magic Kingdom Lieutenant Governor Manuel Santiago and seconded by Golden Gate Lieutenant Governor Ryan Tsao.

District Secretary Katelyn Duch moved to amend the agenda, which was to remove approval item A, Amendments to the District Bylaws.

Amendment Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

- VI. **Approval of Minutes**
 - A. Friday, November 3, 2017 – District Board Meeting
 - B. Sunday, December 3, 2017 – Special District Board Meeting
 - L. Sahagun entertained the motion to approve both the November District Board Meeting and December Special District Board Meeting minutes.

Moved by Central Coast Lieutenant Governor Bill Truong and seconded by District Treasurer Ivan Hoz.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

- VII. **Approval Items**
 - A. Amendments to the District Bylaws – Katelyn Duch, District Secretary
 - B. Amendments to the District Operating Procedures – Katelyn Duch, District Secretary
 - K. Duch explained what the District Operating Procedures are, which is a document other than the District Bylaws that serves as guidelines for the District.

She proposed to add a responsibility of the District Secretary, which is chairing the District Laws and Regulations Committee, under Section 341 and 343 of the District Operating Procedures.

Under Section 345, it states that the Publications Editor shall produce publications every other month; however, she proposed to revise the section so that it states the Publication Editor will produce seasonal publications.

Lastly, she proposed to remove holding a District Board Meeting at International Convention because not all District Board members are required to attend the event, and the majority do not.

L. Sahagun entertained the motion to approve the stated changes for the District Operating Procedures.

Moved by I. Hoz and seconded by B. Truong.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

- C. District Fundraising Initiatives 2018-2019 – Ivan Hoz, District Treasurer
I. Hoz explained what the District Fundraising Initiatives are, which are three organizations that we choose to focus on every term to raise funds for. He went over each option, which were to make no change (to keep the same DFI), Feeding America, SOS Children's Village, WASH Project, and AIDS Healthcare Foundation.

The Finance and Fundraising Committee preferred Feeding America.

L. Sahagun entertained the motion to approve Feeding America as the District Fundraising Initiative for the 2018-2019 term.

Moved by Paradise Lieutenant Governor Jesus Aguilar and seconded by Sunset Lieutenant Governor Mark Catolos.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

- D. District Service Initiatives 2018-2019 – Samantha Ruiz, Service Chair
District Service Chair Samantha Ruiz explained what the District Service Initiative is, which can help encourage clubs to make

changes in a big way and also unite the members and make an impact on a large scale.

There are three items for approval, which are Helping Those with Disabilities, Serve the Underserved, and Hungry to Serve. S. Ruiz mentioned that the Service Committee had no preference.

M. Catolos moved to approve Helping Those with Disabilities as the District Service Initiative for the 2018-2019 term. Seconded by Desert Oasis Lieutenant Governor Max Rico.

M. Rico commented that he really liked this initiative because it could provide a new challenge for the District to do service projects. He also mentioned that it could help educate members about the struggles that our community faces every day.

District Kiwanis Family and Foundation Chair Ana Chavez added on and said that it would be beneficial to encourage Circle K clubs to reach out to Aktion clubs because we have not had a strong, stable foundation with them. This would be a good push to do so if the initiative was approved.

M. Catolos said that although the other two initiatives are good as well, he felt as though Helping Those with Disabilities is more specific and specialized, so we would be able to see a bigger impact.

I. Hoz, although with a liking towards Helping Those with Disabilities as well, had a concern regarding some events because there were some cases where prior experience or training was needed in order to work with individuals who have disabilities. This might be an issue that we could face.

R. Tsao understood I. Hoz's concern but added on and said that there were some projects founded by the Circle K club at UC Berkeley where they would volunteer at a clinic which required training, however since there was enough interest, the clinic was willing to provide training.

Motion Passed.

10 Ayes (K. Duch, I. Hoz, D. D. Ngo, B. Truong, M. Rico, D. Mora, R. Tsao, J. Nepomuceno, J. Aguilar, M. Catolos), 1 Opposed (M. Santiago), 0 Abstentions.

- E. President's Retreat 2018 – Katelyn Duch, District Secretary
L. Sahagun presented the proposal instead and explained what President's Retreat is, which is a training event for the Presidents held by the District Board. He explained that this proposal is to secure a location and date for the incoming District Board of the 2018-2019 term. He also stated that the date on the proposal is conflicting.

L. Sahagun moved to approve the proposal and amend the date to July 13 to 15. Seconded by B. Truong.

- M. Catolos asked what was conflicting about the date.
- District Administrator Camille Goulet said that the site is already booked.

L. Sahagun clarified that the amended date is after International Convention and prior to District Board weekend, so it may be a little bit conflicting with coming up with solutions on how to handle the event.

- R. Tsao asked if there was a second option for the location.
- L. Sahagun replied that there is no second option.
 - C. Goulet added that they have tried various venues in the past, some of which had no showers and some that had campsites far from each other. They have driven around and concluded that the French Gulf Campsite is the best site yet.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

- F. Spring Training Conference North 2018 – Ana Chavez, Kiwanis Family and Foundation Chair
A. Chavez explained what Spring Training Conference North is, which is a day full of training for the incoming northern officers. The location this year will be at CSU East Bay, which is a location that has never been done before, but UC Davis will be a backup.

The date and time will be on April 28th from 7:00 AM to 5:00 PM per recommendation of the advisors.

Along with Spring Training Conference South Chair, Helen Nguyen, A. Chavez came up several themes and the preferred option is board games.

Early registration will be \$5 and on-site will be \$7. She calculated that there will be a profit of \$200.

L. Sahagun entertained the motion to approve the Spring Training Conference North proposal with the preferred theme of board games and given budget.

Moved by M. Santiago and seconded by Foothill Lieutenant Governor Diana Mora.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

G. Spring Training Conference South 2018 – Helen Nguyen, Membership Development and Education Chair

H. Nguyen explained what Spring Training Conference South is, which is essentially the same thing as Spring Training Conference North—to train the newly elected and appointed board officers. A pancake breakfast will be provided by the local Kiwanis.

The location options are Orange Coast College and CSU Fullerton; however, H. Nguyen prefers Orange Coast College because it is easier for her to contact the advisor with booking the rooms.

The date is set for Saturday, May 8th from 8:00 AM to 5:00 PM.

As reiterated under Spring Training Conference North proposal, H. Nguyen had come up with several themes and the preferred option is board games.

Early registration will be \$5 and on-site \$7 with a net profit of \$1,500.

L. Sahagun entertained the motion to approve the Spring Training Conference South proposal with Orange Coast College as the preferred location, board games as the preferred theme, and the given budget.

Moved by I. Hoz and seconded by M. Rico.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

VIII. **Board Reports**

A. Chair Reports

1. Communications and Marketing Chair – Jennifer Hoang
 - a. The past couple months, J. Hoang and her committee have been releasing District publications, such as the Sunburst. She is currently working on the next Sunburst release and SunnyTV episodes.
 - b. She plans to work on continuing these projects and prepare for the future term.

2. District Convention Chair – Kim-Mai Hoang
 - a. K. M. Hoang reminded everyone that District Convention (DCON) is from March 23 to 25, and that registration has been released. She asked for everyone to remind all the board officers that this is a receive by date, which means that they should be turning in materials beforehand. She and her committee has been doing a lot of promotions, so please check e-mails, websites, and Facebook pages. An e-mail was sent out to submit photos and videos for opening slideshow, and to also join the Media Crew.
 - b. She is currently working on the decorations at every in-person that they have had. Lastly, she asked for everyone to look forward to DCON because the District Convention Committee has been working hard thus far.

3. Fall Training Conference Chair – Lindon Tran
 - a. Since the last District Board Meeting, L. Tran and the Fall Training Conference Committee hosted a successful Fall Training Conference. He released an evaluation form and received more responses compared to last term. He had spent time debriefing the event with his committee to improve areas for next year as well as compiled material for a good foundation.
 - b. He is looking forward to more events till the end of the term.

4. Kiwanis Family and Foundation Chair – Ana Chavez
 - a. A. Chavez has been working on manuals, which will expand over several topics of the Kiwanis Family. Her committee is focusing on updating the Kiwanis Family map, which is a Google map that will plot all the clubs and branches in California-Nevada-Hawai'i.
 - b. She will be attending Kiwanis Mid-Year North and South to table with her committee.

5. Member Recognition Chair – Esther Wang
 - a. As of December 18th, E. Wang and the Member Recognition Committee released the District Convention Awards. She is currently hosting weekly office hours to discuss about anything regarding the awards as well. She reminded everyone that there is a Master Records Sheet check-in on the 5th of February and the 2nd of March. Majority of the awards are due on March 1st online, so please make sure the members understand the guidelines really well on how to submit. There are on-site awards, such as Traditional and Non-Traditional Scrapbooks, which will be due on March 23rd.

6. Membership Development and Education Chair – Helen Nguyen
 - a. H. Nguyen and her committee have been working on different resources, such as professional development and chartering kit, which will hopefully be approved by the end of the term. She is working on hosting and releasing monthly hosted webinars, which there was one this past week. She released applications for webinars for February, and she worked on the proposal for Spring Training Conference South, which was just approved.

7. Service Chair – Samantha Ruiz
 - a. Since the last District Board Meeting, the Service Committee had been working on various things, the first one being the service project for Fall Training Conference. S. Ruiz worked on submitting the District Service Initiative proposal for the next term.
 - b. She had been working on material for the District Large Scale Service Projects and is not looking to have on-site registration for North or South. Lastly, she and her committee will be working on service resources, which will hopefully be released before DCON.

8. Technology Chair – Denny Cao
 - a. D. Cao had been mainly doing website upkeep and uploading resources among other things. The 20th webinar was held this past week compared to the 15 webinars overall total last term.
 - b. He reminded everyone that there is one webinar coming up, and he thanked Donald Franks for the DCON website as well.

B. Lieutenant Governor Reports

1. Capital – David Duy Ngo

- a. D. D. Ngo started off by thanking the gallery for taking the time to be here. On January 10th, Lake Tahoe Community College was officially recognized as a chartered club. He will be giving a larger push for service from now until the end of the term. He mentioned that this past weekend, a service project at Chico was televised, and they had reached 446 service hours that day.
- b. For his plans, he said that a divisional webinar about running for office will be held on January 30th, a Capital Large Scale Service Project will be held at the end of February with an expected member count of around 120, and he and his Divisional Leadership Team will be making a push for professional development and networking so that the seniors know what they will do after Circle K. A way that can help is by having a professional expo at the Capital Banquet.

2. Central Coast – Bill Truong

- a. Since a long time, B. Truong stated that he released the first Central Coast newsletter. He also continued releasing bi-weekly e-mails for his Presidents. Working behind the scenes, he had been helping his clubs finish the term strong. Lastly, he held a joint Divisional Council Meeting with Desert Oasis after the Kids Rock Concert held at UC Riverside.
- b. He planned to create resources for a successful transition.

3. Desert Oasis – Max Rico

- a. Since the last District Board Meeting, M. Rico held one of the largest divisional event of the year, which was Weekend of Awesomeness. Earlier in January was the Kids Rock Concert hosted by the Circle K club at UC Riverside and there were 338 attendees from all 9 divisions and Kiwanis Family branches. Numbers are still being finalized, but the proceeds will be going towards the Pediatric Trauma Program. The day after, he held a joint Divisional Council Meeting with the Central Coast Division.
- b. For his plans, he will be working on hosting one-on-ones with potential successors for the Desert Oasis Lieutenant Governor position and chartering clubs. He mentioned that a Kiwanian had reached out to him about chartering

a club. Lastly, he invited anyone from the southern divisions to UN Las Vegas's Serenade.

4. Foothill – Diana Mora

- a. Since the last District Board Meeting, D. Mora mentioned that the Foothill Division has been active in terms of holding a joint Divisional Council Meeting with Desert Oasis Division and attending Masquerade Ball held by UC San Diego and Go West hosted by Pasadena City College. She held a December Divisional Council Meeting where she also had a White Phoenix Social, which is a play on White Elephant. The clubs in the Foothill Division have been bonding a lot more and they have been doing consistent interclub events as well. She implemented more member recognition and is trying to get her clubs to recognize their members more at general meetings and other events.
- b. For her plans, she will be doing three new awards at her Divisional Council Meetings, implementing more service events, trying to build a foundation for Kiwanis relations within the division, and hosting a Key to College. Regarding Key to College, D. Mora mentioned that she would appreciate any advice, and that members of Foothill Division will be assisting with workshops and developing leadership.

5. Golden Gate – Ryan Tsao

- a. Since the last District Board Meeting, R. Tsao stated that the division had been busy with successful Divisional Council Meetings. He also mentioned that he had chartered a club. He invited certain individuals to his future events.
- b. Lastly, he encouraged members to view the Golden Gate Division's YouTube channel, and he plans to attend District Large Scale Service Project North and District Convention.

6. Magic Kingdom – Manuel Santiago

- a. M. Santiago mentioned that Biola University got their paperwork a few weeks ago, and that the club held their first meeting early January with around 30 members in attendance. He also said that they received around 70 sign-ups at their club rush. He implemented a new recognition system for the Division, which is Walt of the Week—it spotlights certain members of the Division through Facebook. During the holiday season, he said that

a lot of the clubs did service marathons. He was able to host a Thanksgiving Social for the division at his house, which there was about 60 members in attendance, and he was also able to host a Holiday Social.

- b. For his plans, he will be having a January Divisional Council Meeting and Divisional Service Project later today. There had been a lot of focus on interclubbing within his division, and he mentioned the Frisbee Tournament as an example. For his future events, Magic Kingdom Café Night and February Divisional Council Meeting are quickly approaching. He had been working on a lot of transitional materials and is looking for a new successor. Lastly, he wished everyone good luck on awards.

7. Metro – Joshua Nepomuceno

- a. Since the last District Board Meeting, J. Nepomuceno held a Kiwanis Appreciation Dinner and a Member Induction in November. His November Divisional Council Meeting was online. Yesterday was his Divisional Service Project and they focused on beautifying schools.
- b. He has been working with the Circle K club at UC Los Angeles with their Winter Leadership Camp turned Winter Leadership Retreat event. He will be visiting a lot of the clubs in the Metro Division within the next couple weeks. Lastly, he is planning to have a Metro Weekend in February.

8. Paradise – Jesus Aguilar

- a. J. Aguilar stated that UC San Diego held a very successful Masquerade Ball with funds raised for the American Foundation Suicide Prevention. He mentioned that they had raised a lot more than last year and he praised the Masquerade Ball Chair and the Circle K club. He thanked everyone who attended and gave their support. For him, personally, he had attended Go West and Kids Rock Concert. He hosted the first ever White Pineapple at his December Divisional Council Meeting. The January Divisional Council Meeting had the first ever Divisional Service Auction, and the funds raised will be going towards Kiwanis Family House as well as Hawai'i for travel cost.
- b. He plans to hold one-on-ones with anyone who is interested in the Paradise Lieutenant Governor position. He will be providing his support for San Diego State University's

5th Annual Talent Show. Lastly, he is planning a service marathon.

9. Sunset – Mark Catolos

- a. Since the last District Board Meeting, the clubs in the Sunset Division have been busy planning for winter and spring recruitment. M. Catolos is continuing the Sunset Pen-Pal System and mentioned that his Spirit and Social Chair closed the forms for the second to last rotation. Due to unforeseen circumstances, he stated that CSU Monterey Bay may not be able to charter this spring; this may be a situation that his successor will have to take care of. He is looking to charter a club, in which the chartering president, who attended San Jose State University's events before, seemed excited about. For the 24-hour service marathon he was planning, there were complications due to venue cost, so he would have to re-evaluate the event. It will be the last push for service hours, and the event will be called "Sunset Weekend of Service." He mentioned that San Jose State University's biggest fundraiser was Christmas in the Park, in which they helped their sponsoring Kiwanis club and received a portion of the funds raised. They also hosted the December Divisional Council Meeting, where there was a barbecue social and a Divisional Service Project. January Divisional Council Meeting was hosted by Foothill College where they went on a hike in the south bay area.
- b. For his plans, he will be helping the clubs with elections. The date for the February Divisional Council Meeting is tentative, but it will be hosted by UC Santa Cruz. Lastly, with his Divisional Leadership Team, he approved the date for his end of the year banquet, which will be May 12th.

C. Treasurer – Ivan Hoz

- a. Since the last District Board Meeting, I. Hoz had been doing audits. He had been helping clubs who are having issues with the Membership Update Center, and also working with the Treasurers and Fundraising Chairs with anything that they need. He mentioned that the Penny Wars at Fall Training Conference was very successful.
- b. He will be working on transitional documents for the next District Treasurer and Finance and Fundraising Committee, updating resources for the District Fundraising Initiatives and

creating new ones as well, and lastly preparing for the on-site fundraiser at DCON.

D. Secretary – Katelyn Duch

- a. K. Duch had been diligently checking the clubs' Monthly Report Forms and providing feedback to each and every one of them. She was able to bond more with her Laws and Regulations Committee and had been compiling material to create an elections guide.
- b. She plans to release an approved guideline of club elections, host a week or two of one-on-ones with anyone who is interested in the District Secretary position, and will continue to check the clubs' Monthly Report Forms until the end of the term.

E. Director, Service Leadership Programs – Bruce Hennings

- a. B. Hennings thanked Lindon Tran and the Fall Training Conference Committee for hosting a successful Fall Training Conference. He will be looking forward to working with K.M. Hoang for DCON. He also gave a good note to District Convention and Technology Advisor Don Hull, which may look to be a successful DCON.
- b. He reminded everyone about the scholarships deadline, which is February 20th. Lastly, he appreciated everyone for putting the room back together later.

F. Comments from Kiwanis Dignitaries

- a. Kiwanis Foundation President Margo Dutton thanked everyone for their support and what we had done for the foundation and Pediatric Trauma Program.

G. District Administrator – Camille Goulet

- a. C. Goulet added onto scholarships and stated that it requires an official transcript, not an unofficial one. It must be sent directly from the school to the Kiwanis Professional Center. Candidates' Education Sessions (CES) are coming up with the first one being at Kiwanis Mid-Year North in Sacramento and the second one at Kiwanis Mid-Year South in Pomona. She will be running CES North whereas District Assistant Administrator Armando Velazquez will be running CES South. Regarding these events, C. Goulet would appreciate if the retiring board members attend so that the students can ask questions. They may not be asking questions for next term, but the terms after

that. Lastly, she mentioned that she had invited past International Board Officers so they could provide their input.

- b. Key Club and KIWIN'S District Conventions are coming up, and we are acting as their Sergeant-at-Arms. She stated that in order to attend this event, you are either a workshop host or a Sergeant-at-Arms, and she encouraged everyone to please be a Sergeant-at-Arms for these events. Lastly, she thanked the District Board Officers who turned in letters for their successors.

H. Governor – Lawrence Sahagun

- a. L. Sahagun started off by stating that he rode a bike on the float for the Rose Parade. He will be at both CES North and South in conjunction with Kiwanis Mid-Years. He looked forward to awards judging with E. Wang. He invited the officers to please help clubs with their elections.
- b. Lastly, he is looking forward to the end of the term, where there is still room for improvement, and to both District Large Scale Service Projects and District Convention.

IX. **Upcoming Events**

A. District Large Scale Service Project, Hawai'i – Saturday, February 17, 2018

- a. S. Ruiz stated that this event will be all over the Hawaiian Islands with 4 different clubs doing 3 different projects. Two of the clubs will be interclubbing.

B. District Large Scale Service Project, North – Saturday, February 17, 2018

- a. S. Ruiz reminded everyone about District Large Scale Service Project North. Registration is due really soon on February 1st. There is no on-site registration, and she also reminded everyone about the locations.

C. District Large Scale Service Project, South – Sunday, February 25, 2018

- a. S. Ruiz also reminded everyone about District Large Scale Service Project South. She mentioned that Kiwanis Mid-Year South is the day before, which is why DLSSP South is held on a Sunday. Registration is due by February 8th, which is a receive-by date. She also asked for electronic copies of registration because there are multiple sites and she will need an accurate head count. All the information can be found via e-mail, website, or Facebook.

D. District Convention – March 23-25, 2018

- a. K. M. Hoang reminded everyone about the event and the theme, which is road trip. She mentioned that there had been some inconsistencies with registration, so please read the guide carefully because there is a lot of information on how to register for both DCON and the hotel. There will be a lot of workshops, caucuses, potential leaders, and professional expo. Lastly, she asked for everyone to look out for the promotions and to share them.

X. **Announcements**

M. Dutton encouraged members to please apply for scholarships because about one-third of the funds go to members of the board.

XI. **Closing Thoughts** – Manuel Santiago, Magic Kingdom Lieutenant Governor

XII. **Executive Session**

A. William A. Dunlap Fellowship Award Voting

XIII. **Adjournment** – Lawrence Sahagun, District Governor – 10:28 AM