

**CALIFORNIA-NEVADA-HAWAI'I DISTRICT**  
**Circle K International**

**2017-2018 District Board of Officers**  
**Special District Board Meeting**  
**Sunday, December 3, 2017 at 12:00 PM**  
**YouTube Live**

**Attendance**

Camille Goulet, District Administrator  
Lawrence Sahagun, District  
Governor  
Katelyn Duch, District Secretary  
Ivan Hoz, District Treasurer  
David Duy Ngo, Capital Lieutenant  
Governor  
Bill Truong, Central Coast Lieutenant  
Governor  
Max Rico, Desert Oasis Lieutenant  
Governor  
Diana Mora, Foothill Lieutenant  
Governor  
Ryan Tsao, Golden Gate Lieutenant  
Governor  
Manuel Santiago, Magic Kingdom  
Lieutenant Governor  
Joshua Nepomuceno, Metro  
Lieutenant Governor

Jesus Aguilar, Paradise Lieutenant  
Governor  
Mark Catolos, Sunset Lieutenant  
Governor  
Jennifer Hoang, Communications  
and Marketing Chair  
Kim-Mai Hoang, District Convention  
Chair  
Lindon Tran, Fall Training Conference  
Chair  
Ana Chavez, Kiwanis Family and  
Foundation Chair  
Esther Wang, Member Recognition  
Chair  
Helen Nguyen, Membership  
Development and Education Chair  
Samantha Ruiz, Service Chair  
Denny Cao, Technology Chair

**Guests**

19 individuals viewed the live broadcast

## **Executive Summary**

The December 3, 2017 Special District Board Meeting was called to order at 12:00 PM by District Governor Lawrence Sahagun.

The District Board approved the meeting agenda to discuss approval item District Large Scale Service Project, South.

The District Large Scale Service Project, South locations at Veteran's First, La Quinta High School, and/or El Modena High School and budget were approved.

The December 3, 2017 Special District Board Meeting was adjourned at 12:26 PM by L. Sahagun.

## **Minutes**

**I. Call to Order** – Lawrence Sahagun, District Governor – 12:00 PM

**II. Approval of Agenda**

District Governor Lawrence Sahagun entertained the motion to approve the agenda.

Moved by Capital Lieutenant Governor David Duy Ngo, and seconded by Magic Kingdom Lieutenant Governor Manuel Santiago.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

**III. Approval Item**

A. District Large Scale Service Project, South – Samantha Ruiz, District Service Chair

District Service Chair Samantha Ruiz went over the items and proposal for the event in full detail. She explained what District Large Scale Service Project (DLSSP) was, stating that it was a day to bond with other divisions while also giving back to the community on a large-scale basis. While going over the itinerary, she emphasized that District Board Officers and District Service Committee members were to arrive at least an hour and a half early.

She went over the project sites and said that there are three locations to look over, which were Veteran's First, La Quinta High School, and El Modena High School. We will be providing services

like housing, cleaning, and cooking for Veteran's First whereas La Quinta High School and El Modena High School will have a renovation focus, such as painting, repairing, or picking up trash. Staff will be at all locations to supervise our service.

The budget was explained, stating that the reason for it was to provide water, food, and tools. Registration has increased to \$6 to accommodate for the costs of food and water. S. Ruiz also mentioned that DLSSP South was granted the Tomorrow's Fund last term; however, because it was cancelled, we are able to use the fund for this term.

S. Ruiz stated that we would have opening and closing session at Veteran's First, so it would be acting as the main site among the three sites. All project sites should be within 15 minutes of each other. Lunch (pizza, sandwiches and salads for vegans, and various snacks) will take place at the individual sites; District Board Officers or District Service Committee members will deliver food to the sites. In addition to the budget, the District Service Committee has a list of companies to ask donations from, given that the company they are asking from will not affect the donations given to other Circle K projects.

She went over the project sites in detail with what we are tasked to do. Veteran's First is expected to have 200-300 volunteers and La Quinta High School is expected to have 75-100 volunteers. She mentioned that there will be better insight as to how many members will be the 2-3 sites within the next week.

District Administrator Camille Goulet asked if S. Ruiz was planning on assigning members to the project sites and not mixing them.

- S. Ruiz said yes. Similar to last year, there will be a driver's form and each car will be traveling to the site together. There will not be members switching cars.

L. Sahagun entertained a motion to approve Veteran's First, La Quinta High School, and/or El Modena High School as the locations and the budget.

Moved by Desert Oasis Lieutenant Governor Max Rico and seconded by District Treasurer Ivan Hoz.

D. D. Ngo noticed that DLSSP South would fall on a Sunday and wondered why it was not a Saturday instead, as there would be members who would have prior commitments on Sundays.

- S. Ruiz said that she talked about the proposal with C. Goulet for a while, and after noticing that Kiwanis Mid-Year falls on the 24<sup>th</sup> and that we are looking for Kiwanis support, it would be beneficial to have it on the 25<sup>th</sup>.

D. D. Ngo asked if it is possible for members from the Capital Division to attend DLSSP South.

- S. Ruiz said that we would have to ask for approval from L. Sahagun and C. Goulet by the January District Board Meeting.
- C. Goulet added on that they must get permission from her, a confirmation from their sponsoring Kiwanis club, and an appropriate travelling and housing plan.

Central Coast Lieutenant Governor Bill Truong asked if 400 members is a hard capacity.

- S. Ruiz said no, it is an estimate. Coordinators at Veteran's First are more than willing to have more volunteers, but she will get a better idea of the number of participants as they work with registration and the date gets closer. She mentioned that if there are near 400 members who sign up two weeks from the event date, then she will consider planning for the event to be larger.

Motion Passed.

11 Ayes (unanimous), 0 Opposed, 0 Abstentions.

IV. **Adjournment** – Lawrence Sahagun, District Governor – 12:26 PM